



DAY HAB and COMMUNITY PRE-VOC

DOCUMENTATION NEEDS

- OPWDD eligibility letter
- Notice of Decision
- Current Life Plan (addendum will be needed upon start date)
- Current LCED--within 1 year
- Psychological Evaluation--most recent
- (2) PPD's
- Current Immunization Records
- Medical records which include the following:
 - Chickenpox status (titer draw if medical documentation can not be provided)
 - MMR status (titer draw if medical documentation can not be provided)
 - Hep B status (not required to know the status, but it is preferred—titer draw if medical documentation can not be provided)
 - Tetanus—most recent date
- Current Medication Orders
- Physical/Nursing Assessment--within 1 year of program enrollment date
- OPWDD Service Authorization
- Any other pertinent information such as Behavior Plans, Interaction Guidelines, etc...

If you have access to the documents listed below, please also submit:

- Original LCED (with the attached Physical, Social History and Psychological)
- Copy of Social Security card, Medicaid, Medicare and/or other insurance cards
- Guardianship or Custody Arrangement documents--if relevant
- Other useful documents that are relevant to treatment and services (older psychological assessments, other assessments/evaluations, previous ISP's/Life Plans, etc..)