



## RESIDENTIAL SERVICES

### DOCUMENTATION NEEDS

- OPWDD eligibility letter
- Notice of Decision
- Current LCED--within 1 year
- Current Life Plan (addendum will be needed upon start date)
- Psychological Evaluation--most recent
- (2) PPD's
- Current Immunization Records
- Medical records which include the following:
  - Chickenpox status (titer draw if medical documentation can not be provided)
  - MMR status (titer draw if medical documentation can not be provided)
  - Hep B status (not required to know the status, but it is preferred—titer draw if medical documentation can not be provided)
  - Tetanus—most recent date
- Current Medication Orders
- Physical/Nursing Assessment within 90 Days of enrollment date
- Sexual capacity screening (for apartments program)
- Benefits -must have SSI and/or SSD and/or Temporary Assistance
- OPWDD Service Authorization
- Any other needed information such as Behavior Plans, Interaction Guidelines, etc...

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If you have access to the documents listed below, please also submit:

- Original LCED (with the attached Physical, Social History and Psychological)
- Copy of Social Security card, Medicaid, Medicare and/or other insurance cards
- Guardianship or Custody Arrangement documents--if relevant
- Other useful documents that are relevant to treatment and services (older psychological assessments, other assessments/evaluations, previous ISP's/Life Plans, etc..)